

ENERGY TEAM MEETING MINUTES

One Earth Food Group – Plant 1

March 17, 2009

Meeting Called By:
Etta James

Attendees:
Billie Holiday, Dean Martin, Etta James, Ira Gershwin, Nat King Cole and Perry Como

Absent Attendees:
Arty Shaw

Owner	Topic	Notes
Etta James	Minutes from last meeting	Etta reviewed the notes from the last team meeting and checked in with team on previous action items.
Dean Martin	Energy Contest & Presentations	The team went over the entries for the contest; they decided to have three winners. One winner for the most specific energy idea, one winner for the most creative, and one winner drawn at random during the presentation of the awards. Each team will give a short presentation explaining what their team has accomplished and their plans for the future. These energy team presentations are scheduled for April 4 th at noon.
Ira Gershwin	Boiler Replacement:	The team discussed meeting with Dizzy Gillespie of Boilers NW. Looked at a boiler possibly to replace existing 800HP boiler. Ira will draft a steam proposal and bring to the next team meeting on 4/14.
Nate King Cole	Seam Assessment	Nate reviewed the recently completed steam assessment with the team. Nate also looked into the natural gas savings and found utility offers incentives of up to \$1/annual Therm saved, up to 50% of eligible project cost. The team agreed the steam recommendations were worth pursuing. Nate will work with Perry draw a steam proposal and bring to the next team meeting on 4/14. Once reviewed, by the team, it will be submitted to corporate for approval.
Billie Holiday	Solar Project	Billie presented solar options from James Stewart at Solar Options, Inc. James sent a questionnaire for the facility to complete. Billie will complete the solar questionnaire and send back to James by 5/31.
Perry Como	Leak Tag Program	Perry has started a steam leak tag program. He will inform production on how to properly tag

		<p>steam leaks by the next team meeting. Perry will also review the recently conducted steam assessment to help determine projects to complete.</p>
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New Action Items

Person Responsible	Action Item	Others Involved	DUE date
Billie Holiday	Complete the solar questionnaire and send back to James.		3/31/09
Nate King Cole	Draft a steam proposal and bring to the next team meeting on 4/14	Perry Como	4/14/09
Perry Como	Inform production on how to properly tag steam leaks by the next team meeting.	Production team	4/19/09

EXAMPLE